**IEEE Chapter Chairs Workshop Minutes**

The IEEE Chapter Chairs Workshop took place on October 31st, at the Department of Computer and Information Science, Linköping University. The workshop included participation from board members and chapter chairs, both online and in-person, starting at 13:00.

**Participants**

**Online Members**: Janet Lin, Ming Xiao, Ambra Sannino, Lennart Hasselgren, Mikael Bergqvist, Amleset Kelati, Dilan Munasinghe, Sadegh Jamali, Qianwen Xu, Marina

**Offline Members**: Andrei (Chair, Sweden Section), Danyo, Gurjot, Qinghua, Sudha, Christian, Oksana, Mohammad, Suleman, Kristian

**Key Discussion Points**

1. **Opening Remarks**
	* **Andrei (Sweden Section Chair)** welcomed everyone, introduced the agenda, and shared the section’s accomplishments during his four-year term as Chair. He will now be stepping down but will continue to support the section in various volunteer roles.
2. **Financial Overview**
	* **Christian (Treasurer)** presented the current balance and budget plans for the next fiscal year, inviting proposals for new initiatives.
3. **Membership Analysis**
	* **Ming** (**Membeship Officer**) provided an analysis of chapter-wise membership trends, comparing them with previous years. He emphasized the need to increase female representation in the section.
4. **Computer Society Chapter**
	* **Kristian (Computer Society Chair)** reported that their chapter has 150+ members. Recent events include the MODPROD Workshop 2024 (150 participants) and IOTSMS 2024 (30+ participants). Kristian also mentioned upcoming vacancies, including his role as he approaches retirement.
5. **VT/COM/IT Chapter**
	* **Danyo (Treasurer)** shared information about the board members and their responsibilities, the AGM, and the meeting structure. He highlighted core activities, including distinguished lectures, workshops, and award ceremonies to honor member achievements and best papers. He also provided details on the number of active members and the awards received by the chapter.
6. **Reliability Society Chapter**
	* **Janet (Chapter Chair)** discussed the society’s vision, member engagement strategies, and achievements, including the IEEE RS Annual Student Award and best paper awards at ICPHM. She highlighted budget constraints on travel and outlined next year’s plans for webinars, workshops, and conferences.
7. **AP/MTT Chapter**
	* **Mats (Chair)** announced an award received in the IEEE APS Student Design and shared the chapter’s involvement in organizing EuCAP 2025, expecting 1,500 participants.
8. **Power Electronics, Power and Energy PES/PELS Joint Chapter**
	* **Ambra** **(Chair)** introduced her board and highlighted efforts to establish a student branch at Lund. She presented membership trends and recent events, including the DigiSect Workshop, which attracted 70 participants, and a workshop celebrating PELS Initiation Day in Sweden with 150 attendees. Ambra encouraged collaboration on similar future activities. The annual meeting, held in March, featured a guest speaker from Hitachi. Additionally, every two years, they present PhD awards.

1. **EMC Compatibility Chapter**
	* **Lennart (Chair)** presented updates and introduced the board members. The chapter holds open meetings, which encourages strong industry participation and contributions to discussions. Lennart reviewed the chapter's progress over time; with 48 members, they’ve organized various events, including visits to the RISE antenna lab and the simulation lab at Chalmers University, with travel support from sponsoring companies. Looking ahead to 2025, the chapter plans to expand collaborations beyond IEEE, explore new ways to promote EMC Society activities, increase interactions with academic institutions, and host guest lectures to support EMC education and training. Corporate sponsors help fund chapter activities, which also gives them opportunities to showcase their products to industry professionals.
2. **Society on Social Implications of Technology (SSIT)**
	* **Mikael (Treasurer)**discussed revitalization efforts, including the “Let’s Make Light” competition and plans for a technology-in-neurology workshop. They requested SEK 4,000 for next year’s activities, with an additional request of SEK 4,200 to support activities developed during the strategy workshop held on October 26-27. Lennart also discussed various projects, including those with UNIDO and other initiatives involving chapter members.
3. **Signal Processing Society (SPS)**
	* **Amleset (Chair)** Amliset, Chair of the Signal Processing Society, reported that 38% of the board's governors are women, and she was pleased to announce the formation of an industry board starting in 2025. Amliset discussed chapter activities such as seminars, guest lectures, and key focus areas, including telecommunications. Since 2021, the SPS Chapter has received an annual $500 award from IEEE in recognition of membership growth. Recent conference participation included "Signal Processing in 5G and Beyond." Looking ahead, they plan to invite Dr. Baqai for a guest talk around June 2025 and aim to establish awards for outstanding PhD and Master’s theses. Additionally, they have begun discussions on organizing a Young Professionals Congress for the chapter.
4. **Women in Engineering (WIE) Affinity Group**
	* **Sudha (Chair)** outlined the group's mission to promote STEM fields for women. With a current count of 42 members, primarily from KTH, she discussed challenges in member engagement and proposed thesis awards starting in 2025.
5. **Student Branch Activities**
	* **Suleman, the Student Branch Chair,** outlined recent activities, including a tour of the National Supercomputer Centre, and shared plans for an upcoming visit to Ericsson. He is also coordinating with other student branches for joint activities. Suleman emphasized that each student branch should organize at least four events annually to remain active and discussed challenges they face, such as attracting attendees. Board members proposed solutions to these challenges.
	* **Mohammad from the Chalmers Student Branch** introduced its origins and noted that Mohamed Hashim reactivated the branch in 2023. They are planning a November talk titled “PhD to Academia.” Further activities to support research, including an IEEE membership seminar and initiatives to enhance digital outreach through newsletters and social media, are scheduled for next year.
6. **Young Professionals Affinity Group**
	* **Oksana, Chair of the Young Professionals Affinity Group**, presented details on board members and membership count. She highlighted this year’s events, including a meeting for PhD scholars and a distinguished lecture by Ericsson speakers, attended by 21 participants. The group also represented itself at the Region 8 SYP in Grenoble, France, in July, where they presented a poster showcasing this year’s activities and future plans, such as a visit to Ericsson's Innovation House in Kista and a talk by an industry expert on cybersecurity.
7. **IAS and IES Joint Chapter**
	* **Dilan (Chair)** introduced the chapter and outlined their establishment journey. Future plans include a formal launch event, webinars, networking meet-ups, and a University Ambassador Program. Andrei suggested that Dilan request funds from Christian to support these activities.
8. **Geoscience and Remote Sensing Society (GRSS) Chapter**
* **Sadegh, Chair** of the IEEE Geoscience and Remote Sensing Society (GRSS) Sweden Chapter, introduced the chapter, which was recently approved in October 2024 to foster collaboration. The chapter currently has 27 members from diverse backgrounds. Upcoming plans include a kickoff meeting, documentation, regular meetings, and knowledge-sharing events.
1. **Photonics Society Chapter and EPS Nordic Chapter**
* **Qinghua, Vice-Chair** of the Sweden Section presented their chapter slides and shared the updates and future plans of these chapters.
1. **Closing Remarks**
* **Andrei, Chair of the IEEE Sweden Section**, concluded the meeting at 4:58 p.m. with closing remarks and expressions of gratitude to all attendees.